

JLU

NEUE WEGE. SEIT 1607.

JUSTUS-LIEBIG-
 UNIVERSITÄT
GIESSEN

IMMIGRATION AUTHORITIES OF THE CITY OF GIESSEN AND INTERNATIONAL OFFICE OF JLU

RESIDENCE PERMIT FOR YOUR STUDY PERIOD

10.10.2023

Gabriele Lieser / Patrycja Zakrzewska

Residence Permit for Your Study Period

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Law on Residence for the Purpose of Studying

1. Visa Issue Requirements:

- Acceptance letter from an educational institution (eg. Acceptance for studies, German course or obligatory internship)
 - Residence permit will be issued for 1-2 years

2. Social Services und Work:

- ✗ Social services (Housing and child benefit, BAföG [Federal Law on Support in Education])(only in special cases!))
- ✓ Special church / university / DAAD funds
- ✓ Part-time job: 120 days or 240 half days a year
- ✓ Student part-time jobs

Law on Residence for the Purpose of Studying

3. Family Reunification:

- Proof of livelihood for partner and children
- Proof that the resident in Germany has enough space in their home for the whole family.
- Valid only for the duration of studies of the student.
- Gainful employment for the partner is not limited.
- Only for marriages that have been registered before entry to Germany.

(cf. § 27 Principle of Family Reunification)

Law on Residence for the Purpose of Studying

4. Residence after Completion of Studies:

- can be extended up to 18 months for the purpose of searching for suitable employment opportunities
- right to take up and pursue gainful employment of any kind within this period

What is “suitable employment“?

- Job should correspond to one’s educational qualifications in terms of salary, content and position.
- Example: Student with Degree in Economics – Finances finds a position in the finance department of a company. Receives a customary salary. She receives a permanent position after a year of traineeship.

Extension of Residence Permit

1. Appointment:

- **approximately** 2 months before the expiry of the residence permit, you would receive a letter with the required documents
- after the documents have been checked by the Immigration Authorities, you would receive an appointment

Contact:

Immigration Authorities of the City of Giessen [Ausländerbehörde der Stadt Gießen]

Department of Public Order Office

Berliner Platz 1

35390 Giessen

Email: auslaenderbehoerde@giessen.de

Telephone: 0641 306 2280 (transfer to contact person via Giessen's central hotline)

Monday to Thursday: 8 am-12 pm and 2 pm-3 pm, Friday 8 am-12 pm

Extension of Residence Permit



aktuelle A-Z

<https://www.giessen.de/Rathaus/B%C3%BCrgerservice/Verwaltung-von-A-Z/Ausl%C3%A4nderbeh%C3%B6rde.php?object=tx,2874.1&ModID=9&FID=684.41.1&NavID=1894.119>

Ausländerbehörde

Abt. des Ordnungsamts


Berliner Platz 1
35390 Gießen


☎ 0641 306-2280

📠 0641 306-2303

E-Mail

 Nachricht schreiben

 Karte anzeigen

 Adresse exportieren

Sprechzeiten

Nach vorheriger Vereinbarung.

Öffnungszeiten der Info Aufenthaltsrecht und Integration:

Montag - Donnerstag
08:00 - 12:00 Uhr und 14:00 - 15:00 Uhr

Freitag
08:00 - 12:00 Uhr

Extension of Residence Permit

2. Required Documents:

- Passport
- Filled application form for extension of residence permit
- 1 recent biometric photo
- Recent certificate of matriculation
- Proof of blocked account or certificate of undertaking according to the Law on Residence for the Purpose of Studying (solvency of the applicant has to be proven)
- Proof of current health insurance (for private insurance, see information sheet)
- Proof of your previous academic performance [Leistungsnachweis]
- Fees: up to 100 € (extension fees 96€, fictional certificate 13€)
- If applicable: proof of scholarship

Extension of Residence Permit

3. Forms for Download:

- [Application form for issuance / extension of a residence permit \(PDF\)](#)
- Information sheet on required protection by health insurance, to be completed by insurance company (PDF)

Statement from the University

What is this?

- The Immigration Authorities may require an official statement from the university when you **renew your residence permit**.
- If this is the case, you would receive a letter of **invitation for a consultation** with the International Office, via email.
- The **statement will be discussed** during a **personal and confidential** consultation with our study advisors at the International Office.

Statement from the University

The aim of the consultation is to discuss the number of courses and exams you have completed and your plans for the rest of your studies.

Please hand in / bring along:

- a proof of your previous academic performance (Transcript of Records)
- a complete list of all the courses you will attend as part of your degree course as well as the respective amount of Credit Points
- a proof in case there are specific reasons for a delay in your study progress (e.g. medical certificate, leave of absence (Urlaubssemester), or similar)
- information on the validity of your current residence permit (expiry date)

Statement from the University

How do I create a list of the classes that I have to complete? How many Credit Points (CP) do I need?

→ www.uni-giessen.de/studium/studienangebot

The screenshot shows the website navigation for Social Sciences. The main menu includes 'Studium', 'Forschung', 'Fachbereiche', 'Organisation', and 'Internationales'. Below the navigation, there are tabs for 'Überblick', 'Studienaufbau', 'Bewerbung', 'Perspektiven', 'Weiterführende Infos', and 'Kontakt'. The 'Weiterführende Infos' tab is active, showing a list of links. The link 'Prüfungs- und Studienordnungen' is circled in red. Below it, there is a link for 'Lehrveranstaltungen im Vorlesungsverzeichnis'.

PDF-Dokumente zum Studiengang
 → Flyer
 → Studienführer
 Gerne schicken wir Ihnen auch gedruckte Exemplare, nutzen Sie dazu bitte unser Kontaktformular.

Prüfungs- und Studienordnungen
 → Spezielle Ordnung (mit Modulbeschreibungen und Studienverlaufsplänen)
 → Allgemeine Bestimmungen für modularisierte und gestufte Studiengänge

Lehrveranstaltungen im Vorlesungsverzeichnis
 → Elektronisches Vorlesungsverzeichnis (eVV)

Links

- Fachbereich 03
- Dekanat des Fachbereichs
- Prüfungsamt Geisteswissenschaften
- Fachschaften
- Elektronisches Vorlesungsverzeichnis (eVV)

Bachelorstudiengänge des Fachbereichs 03

- Berufliche und Betriebliche Bildung
- Erziehungswissenschaften mit dem Schwerpunkt Außerschulische Bildung
- Kindheitspädagogik (vormals: Bildung und Förderung in der Kindheit)
- Kunstpädagogik in den Studiengängen "Geschichts- und Kulturwissenschaften" sowie "Sprache, Literatur und Kultur"

■ 7.35.03 Nr.1 Bachelor "Sozialwissenschaften" / "Social Sciences"

■ Übersicht der Speziellen Ordnungen des Bachelor-Studiengangs "Sozialwissenschaften" / "Social Sciences" (7.35.03 Nr.1)

The screenshot shows the 'Spezielle Ordnung aktuelle Fassung (8. Änderungsfassung)' page. The page title is 'Spezielle Ordnung aktuelle Fassung (8. Änderungsfassung)'. Below the title, there is a section for 'Gültigkeit' with the text 'Die 8. Änderungsfassung tritt am 19.05.2018 in Kraft und gilt für alle Studierenden, die ihr Studium zum Wintersemester 2018/19 beginnen.' Below this, there is a list of links for 'Anlage 1: Studienverlaufplan', 'Anlage 2: Modulbeschreibungen', 'Anlage 3: Praktikumsordnung (barrierearmes PDF)', and 'Anlage 4: Übergangstabelle'. The link for 'Anlage 2: Modulbeschreibungen' is circled in red.

Spezielle Ordnung aktuelle Fassung (8. Änderungsfassung)

Gültigkeit *Änderungsbeschluss*
 Die 8. Änderungsfassung tritt am 19.05.2018 in Kraft und gilt für alle Studierenden, die ihr Studium zum Wintersemester 2018/19 beginnen.

- Spezielle Ordnung (barrierearmes PDF)
- Anlage 1: Studienverlaufplan
- Anlage 2: Modulbeschreibungen
- Anlage 3: Praktikumsordnung (barrierearmes PDF)
- Anlage 4: Übergangstabelle

Statement from the University

How do I create a list of the classes that I have to complete? How many Credit Points (CP) do I need? → www.uni-giessen.de/studium/studienangebot

The screenshot shows the website navigation and content for the 'Human Movement Analytics - Biomechanics, Motor Control, and Learning' program. The 'Studium' menu is active, and the 'Master of Science (M.Sc.)' level is selected. The 'Examination regulations' and 'Courses offered in the course catalogue' links are highlighted with red circles.

Navigation: Über die JLU | Studium | Forschung | Fachbereiche | Organisation | Internationales | Website durchsuchen

Left Sidebar: Studienangebot, Studiengangsfinder, Bachelor, Master, Human Movement Analytics - Biomechanics, Motor Control, and Learning, Lehramt, Staatsexamen, Promotion, Weiterbildungs-/Aufbaustudium, Neue Studiengänge, Bewerben und Einschreiben, Information und Beratung, Studieninteressierte, Studienbeginn, Im Studium, Lehre an der JLU, Einstieg mit Erfolg 2020, Deutschlandstipendium, FAQ

Main Content: Human Movement Analytics - Biomechanics, Motor Control, and Learning (Master of Science (M.Sc.))

Tabs: Overview | Study Programme | Application | Occupational Fields | Further Information | Contact

Examination regulations

- Examination- and study regulations (in German) (including module descriptions and course of study plans)
- General study regulations for modular and multi-stage study programmes

Courses offered in the course catalogue

- Electronical course catalogue (in German)

Links

- Faculty 06
- Dean's Office
- Examinations's Office (in German)
- Students' Associations
- Course Catalogue (in German)

Master's Degree Programmes of Faculty 06

- Human Movement Analytics - Biomechanics, Motor Control, and Learning (taught in English)
- Clinical Sport Therapy and Sport Physiology
- Psychology
- Psychology: Clinical Psychology and Psychotherapy
- Mind, Brain and Behavior (taught in English)

Statement from the University

How do I create a list of the classes that I have to complete? How many Credit Points (CP) do I need? → www.uni-giessen.de/studium/studienangebot

The screenshot shows the website for the 'Transition Management (M.Sc.)' program. The main navigation bar includes 'Über die JLU', 'Studium', 'Forschung', 'Fachbereiche', 'Organisation', and 'Internationales'. A search bar is located on the right. The left sidebar lists various study-related links, with 'Transition Management' selected. The main content area has tabs for 'Overview', 'Composition of the Study Programme', 'Application', 'Career Options', 'Contact', and 'Further Information'. The 'Overview' tab is active, showing three main sections:

- PDF documents for the courses of study** (circled in red):
 - Brochure: "Agrobiotechnology, Insect Biotechnology and Bioresources, Transition Management"
- Prüfungs- und Studienordnungen** (circled in red):
 - Examination- and study regulations (in German) (mit Modulbeschreibungen und Studienverlaufsplänen)
 - Examination Committee and Regulations (Informationen in English)
- Courses offered in the course catalogue**:
 - Electronical course catalogue (in German)
 - List module (Informationen in English)

The right sidebar contains two sections:

- Links Faculty 09**:
 - Faculty 09
 - Faculty's Deanery
 - Examinations Office
 - Student representatives
- Master's Degree Programmes of Faculty 09 taught in English**:
 - Agrobiotechnology (taught in English)
 - Insect Biotechnology and Bioresources (taught in English)
 - Sustainable Transition (taught in English - Digital degree program)
 - Transition Management (taught in English)

Application for Leave

Reasons for an Application for Leave:

- long-term illness (proof from doctor required)
- obligatory internship for your studies
- stay abroad for your studies
- maternity leave or care of relatives

NOT a reason for an Application for Leave:

- Preparation for graduation exams
- Late arrival
- Financial need

More information:

[www.uni-giessen.de
/studium/stichworte/urlaub](http://www.uni-giessen.de/studium/stichworte/urlaub)

(only in German)

Change of Subject

Take note:

- Change of subject should be applied for as early as possible!
- Subject can only be changed once within the first 3 semesters without a reason.
- A change of subject after the first 3 semesters may affect your residence permit → Go for counselling!

Change of Subject

Sometimes it may be necessary to change your course of study. If you notice the following, please go for counselling:

- decreased motivation
- poor results and multiple failed exams
- fear of exams and permanent high stress levels

Counselling at:

International Office

Goethestrasse 58

+49 (0)641 99 12174

+49 (0)641 99 12143

studium-international@uni-giessen.de

Central Student Advisory Office

Goethestrasse 58

1st floor

Contact:

www.uni-giessen.de/studium/beratung/zsb

Contact: Counselling

In case of uncertainties, questions or concrete difficulties, do seek the advice of the experts. The counselling is free of charge.

International Office

Goethestrasse 58

Office hours: by appointment

+49 (0)641 99 12174

+49 (0)641 99 12143

The consultation sessions will take place via email, phone or in the office.

Please contact us:

studium-international@uni-giessen.de

More information for international students:

www.uni-giessen.de/internationales

Contact: Counselling

In case of uncertainties, questions or concrete difficulties, do seek the advice of the experts. The counselling is free of charge.

Legal Counselling AStA

Jan Plischke

Otto-Behaghel-Str. 25d, room 16.1

Thursday 1 pm-2 pm

More information on legal counselling
(Rent, social laws):

<http://asta-giessen.de/service/rechtsberatung>

Consultation takes place by phone only.
You can email Mr. Plischke your questions on Thursdays – he will answer them during the consultation hours.

Tel: 06403-7797170

E-Mail: info@rechtsanwalt-plischke.de

Further events

Face-to-face seminar: „Berufseinstieg in den deutschen Arbeitsmarkt - Podiumsgespräch für internationale Studierende, Absolventinnen und Absolventen“

Wednesday, 8 November 2023, 4 – 6 pm

on-site at Goethestrasse 58, 35390 Giessen

More information at:

<https://www.uni-giessen.de/de/fbz/zentren/zfbk/career/cswise2324>

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Questions?

Thank you!